The continuation of these supplements is contingent upon available funding.

The Instructional Coach Lead Mentor is responsible for coordinating the school-based New teacher Induction Program. Using the New Teachers Induction Manual resources provided by Instructional Development Services/Teacher Academy Professional Development Services, the instructional Coach Lead Mentor working with and through the school administrator will provide support and assistance to teachers hired new to OCPS. The instructional Coach will attend training sessions provided by Instructional Development Services/Teacher Academy. Training session will focus on resources an strategies supporting new teachers. The Instructional Coach will also assist the school-based program by providing training and assistance to the assigned protégé mentors. Professional Development Services offers ongoing learning opportunities, both face to face and online, to support the Lead Mentor. Training focuses on resources and strategies to support mentors and new teachers.

The New Teacher Induction Mentor is responsible for support to assigned protégé beginning teachers. The Mentor will be assigned to a protégé teacher similar in subject or grade level. Typical duties would include helping the assigned protégé teacher locate information about students, develop lesson plans and discussing effective teaching methods in order to analyze the process of teaching. The mentor will offer four types of support to the assigned beginning teacher: physical, emotional, instructional and institutional. Mentors could be assigned a maximum of three protégés beginning teachers*. Training for mentors will be delivered by the school's assigned Instructional Coach. Professional development for mentors will be delivered by the school's identified Lead Mentor.

The funding source for these supplements is from the 117B General Appropriations - Teacher Training Categorical.

The Alternative Certification Program Mentor, The Professional Development Certification Program Mentor (PDCP) is responsible for training, coaching and observing candidates in the Alternative Certification Program. Facilitating learning through coaching cycles for the PDCP participant. Training involves an evening orientation session, four days of training with the candidate for the Department of Education test. The mentor will conduct at least nine observations and provide data for the principal to make the final decision regarding program completion. Professional Development Services offers ongoing learning opportunities, both face to face and online, to support the PDCP mentor. The mentor provides program specific support to the PDCP participant on required tasks. The principal verifies that all required program competencies have been demonstrated.

*Note: A teacher may not mentor more than three teachers.